

**Clearwater Underground Water Conservation District Meeting**  
**700 Kennedy Court**  
**Central Texas Council of Governments**  
**Belton, Texas**  
**Tuesday, July 10, 2012**  
**Minutes**

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Tuesday, June 19, 2012 in the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

**Board Members Present:**

Leland Gersbach, President  
Wallace Biskup, Vice President  
Judy Parker, Secretary  
Bill Bartlett, Director  
David Cole, Director At-Large

**Public Advisory Committee Members:**

Bill Schumann  
Brad Ware

**Staff:**

Dirk Aaron  
Shelly Chapman

**Others Present:**

Randy Williams – BarW (via phone)    Tad Dorroh – BKCW Insurance    Christopher Brown-USGS  
MaryLynn Musgrove-USGS                    Meghan Roussel-USGS

**Clearwater Board meeting was convened with Board President, Leland Gersbach, calling the meeting to order 1:30 p.m.**

**1. *Invocation and Pledge of Allegiance:***

Vice President, Wallace Biskup, gave the invocation.  
Director, Bill Bartlett, lead the Pledge of Allegiance.

**2. *Public Comments:***

None

**3. *Approve Minutes of the June 19, 2012 Workshop and Board Meeting:***

Vice President, Wallace Biskup asked for clarifications on motions for agenda item #4 A&B (public hearing for permit application for Salado WSC), and also agenda item #6 (budget amendment items). General Manager, Dirk Aaron reviewed the topic and motions to clarify any questions.

Vice President, Wallace Biskup, moved to accept the minutes as they stand. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

**4. *Hold Public Hearing on the Application for Permit Amendments for East Bell Water Supply Corporation on the following items:***

**a. Discuss, consider and take appropriate action if necessary on the proposed Historic and Existing Use Permit Amendment for EBWSC (Well #1, N-02-034G) for 69.7 ac-ft/year from the Lower Trinity aquifer for public water supply use to add Well #2 (N-04-010P) for an aggregate well system.**

**b. Discuss, consider and take appropriate action if necessary on the proposed operating permit amendment for Well#1 (N-02-034G)) for 34.2 ac-ft/year from Lower Trinity**

aquifer for public water supply use, to add Well #2 (N-04-010P) for an aggregate well system.

c. Discuss, consider and take appropriate action if necessary on the proposed operating permit amendment for Well#2 (N-04-010P) for 80.65 ac-ft/year from Lower Trinity aquifer for public water supply use, to add Well #1 (N-02-034G) for an aggregate well system.

Public Hearing called to order at 1:41pm on July 10, 2012. President, Leland Gersbach, gave a brief explanation and review of the Hearing procedure. He stated for the record that the Hearing had been properly posted. Mr. Gersbach invited those present that wished to appear or make comments regarding the Hearing to sign in to speak. No appearances were noted. Applicant/Applicant Representative not present. Mr. Gersbach administered the oath to General Manager, Dirk Aaron and Hydrogeologist, Randy Williams (via phone), to give testimony regarding the facts of the application of East Bell WSC.

Dirk Aaron explained East Bell WSC application met all 12 requirements of Rule 8.10.24 and 8.10.25.

Hydrogeologist, Randy Williams, gave a summary (via phone) of the scenarios presented in his written report. Minimal draw down would be noted.

- a. Secretary, Judy Parker, moved to approve the amendment of the current **Historic & Existing Use Permit** of Well #1 for 69.7 ac-ft/yr from the Lower Trinity Aquifer for public water supply use to add Well #2 for an aggregate well system. Director, David Cole, seconded the motion. **Motion carried 5-0**
- b. Vice President, Wallace Biskup, moved to approve the requested amendment of the existing **Operating Permit for Well#1** for 34.2 ac-ft/yr from Lower Trinity Aquifer for public water supply use to add Well #2 for an aggregate well system. Director, Bill Bartlett, seconded the motion. **Motion carried 5-0.**
- c. Director, David Cole, moved to approve the requested amendment for the existing **Operating Permit for Well #2** for 80.65 ac-ft/yr from the Lower Trinity Aquifer for public water supply use to add Well #1 for an aggregate well system. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

**President, Leland Gersbach, closed the Public Hearing at 2:00 p.m.**

**5. Discuss, consider and take appropriate action if necessary on the request for extension the following Drilling Permit:**

- a. **D-09-005 for Moffat Water Supply Corporation (N2-08-006P)**

General Manager, Dirk Aaron, reminded the Board that the drilling permit for Moffat WSC was approved by the Board on Dec. 17, 2009. Seven extensions have been granted moving the expiration date to August 5, 2012. A 120 day extension is requested which will move the expiration date to Dec. 1, 2012. This well is being drilled in the Hosston formation of the Trinity aquifer. Moffat Water Supply Manager, David Cole, informed the Board that the loan is in place and general contractor has been approved. Drilling should begin in a couple of weeks.

Vice President, Wallace Biskup moved to approve the request for a Drilling Permit extension of 120 days for Moffat WSC. Secretary, Judy Parker, seconded the motion. **Motion carried 4-0, 1 abstained.** (Director, David Cole, recused himself from the vote.)

**President, Leland Gersbach, closed the Board Meeting at 2:12 p.m. to reconvene upon conclusion of the workshop items 1 & 2.**

**Workshop #1. *Review and discuss items of interest concerning the Health Insurance per proposals submitted for FY13 budget.***

Dirk Aaron introduced Tad Dorroh, representative with BKCW. Tad gave a presentation to the Board on options for health coverage for the staff at CUWCD.

**Workshop #2. *Review and discuss items pertaining to the USGS presentation concerning the FY12 Geochemistry study and the USGS presentation on possible phase 2 work in FY13.***

Dirk Aaron introduced MaryLynn Musgrove with USGS. USGS is working on Phase one at this time. Dirk reminded the Board that is a study independent of Dr. Gully and the Salado Salamander Issue. MaryLynn presented an update of where we are in Phase One of the project.

**President, Leland Gersbach, closed Workshop to reconvene Board Meeting at 3:54pm**

**6. *Discuss, consider and take appropriate action if necessary on conducting the annual performance review of the General Manager, in accordance with District Rule 3.1, and Salary Compensation for District Staff in FY13.***

President, Leland Gersbach reminded the Board that they are required to do an annual performance and salary compensation review of Staff for the FY13 budget. Dirk Aaron provided a performance review for Shelly Chapman. Mr. Gersbach suggested the Board enter into Executive Session to further discuss performance of the General Manager and salary compensation for the General Manager and Administrative Assistant.

**President, Leland Gersbach, entered into Executive Session at 3:56pm.**

**Board Meeting reconvened at 4:22pm.**

**7. *Receive monthly report and possible consideration and Board action on the following:***

**a) District financial status report**

Dirk Aaron presented financial report.

**b) Monitoring wells**

Dirk Aaron presented the measurements of the monitor wells.

**c) Salado Creek stream flow gauges**

Dirk Aaron presented information on stream flow and drought status reports

**d) Rainfall/drought conditions**

Dirk Aaron discussed the Drought Status Report.

**e) Well Registrations**

Shelly Chapman informed the Board that there were no wells registered in the month of June.

**f) Non-Exempt Well Production**

Dirk Aaron presented report based on Well Production spreadsheet

**8. *Manager's Report and Staff comments:***

Dirk Aaron gave the Board a quick overview an demonstration of the “public access site” that is currently being worked on with Halff. There are still some bugs and “tweeking” that needs to be done before we go live.

Dirk Aaron and Judy Parker attended the TAGD meeting June 26-27 in Austin.

Dirk Aaron mentioned the Texas Water Summit is coming up in August. Dirk Aaron, Shelly Chapman, Judy Parker and Leland Gersbach will be attending. Other Board members interested in attending should contact the CUWCD office for more information

**9. *Public Advisory Committee Comments:***

None

**10. *Director Comments and Reports:***

None

**11. *Discuss agenda items for next meeting***

Final Budget for FY13

**12. *Set time and place of next meeting.***

Next meeting is set for August 14, 2012 at 1:30 p.m. at CUWCD

**13. *Adjourn***

Meeting adjourned at 4:57 p.m.

**Workshop reconvened at 4:57 to cover Workshop items 4 -7**

**4. *Review and discuss items of interest concerning FY13 Draft Budget.***

General Manager, Dirk Aaron, presented a draft of the proposed budget for FY13 to the Board for review and consideration. The Board cannot take action on this draft budget during workshop. He encouraged the Board members to look it over carefully and let him know if they had any questions or needed further explanation on any of the items listed. He stated that the current budget is \$565,933.33 and anticipates CUWCD will come in under budget by an estimated amount of \$75,000. The fund balance at the close of FY12 looks to be about \$375,412.00 plus the anticipated return to fund balance of \$75,000.00 will make the fund balance at the close of business on Sept. 30, 2012 approximately \$450,412.00. Dirk stressed that this is only an estimate.

**5. *Review and discuss items of interest related to the presentation from HALFF Associates on the GIS support to Clearwater and the development of the Public Access Site.***

Dirk Aaron touched on this item in the “Manager’s Report”. No more discussion at this time.

**6. *Review and discuss the items of interest concerning the November 6<sup>th</sup> 2012 General Election***

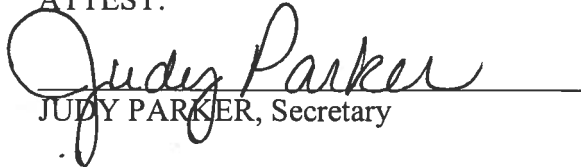
Leland Gersbach reminded the Board that Precinct 1-Leland Gersbach, Precinct 3-Wallace Biskup, and At-large position-David Cole, are all up for election. Dirk informed the Board that we have applications in house for a Place on the Ballot. Staff Administrative Assistant, Shelly Chapman, is a notary and can notarize applications as they are submitted. Judy Parker reminded Dirk that CUWCD will need to run a notice about the election in the news paper.

7. *Review and discuss the items of interest concerning the Drought Contingency Plan Study.*  
Nothing further to discuss at this time.

**Workshop adjourned at 5:30pm.**

  
Leland Gersbach, President

ATTEST:

  
JUDY PARKER, Secretary

(A compact disc of this meeting is available upon request.)