

Clearwater Underground Water Conservation District Meeting
700 Kennedy Court
Belton, TX
Wednesday, May 10, 2017
Minutes

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Wednesday, May 10, 2017 at 1:30 p.m. at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

Board Members Present:

Leland Gersbach, President
Wallace Biskup, Vice President
Judy Parker, Secretary
David Cole, Director
Gary Young, Director

Public Advisory Committee:

Bill Schumann

Staff:

Dirk Aaron
Shelly Chapman

Guests:

James Beach – LBG-Guyton Assoc.
Lamar Lewis – Hugh Shine's Office

Workshop convened with President, Leland Gersbach, at 1:32 p.m.

Workshop Item #1. Receive presentation by Staff concerning the Mobile Classroom.

Board members and PAC were invited to view the mobile classroom prior to the start of the Board meeting. Staff gave a demonstration of the equipment inside the classroom and the modular units set up outside the trailer.

Workshop Item #2. Receive report from District Staff concerning the 85th Legislative Session.

Dirk presented an update on the 85th Legislative Session. He commented that he receives tracking reports on Bills from TAGD and a condensed version from Ty Embry weekly and passes those on to the Board. Dirk highlighted Bills affecting Groundwater Districts.

Workshop Item #3. Receive report concerning geologic research and water level trends tool by LBG-Guyton & Associates.

James Beach (LBG-Guyton) presented an update on the hydrogeologic work approved by the Board for FY17. He gave an update on ASR and the basic assessment of the Aquifer. They are midway through the process and still have a way to go. The water level trends tool is still in the works. He discussed the progress they are making with that tool. He also discussed the drawdown of the Middle Trinity Aquifer.

Workshop Item #4. Discuss and review items of interest concerning the FY2018 budget development process.

Dirk informed the Board that a proposed draft budget will be presented at the June and July Board Workshop. The anticipated budget being proposed by staff will be based on current costs of administration, current salaries and benefits, operating expenses, proposed research, proposed feasibility studies and facility costs. Dirk highlighted areas of interest for the Board to consider. He also included a calendar schedule for the development of the budget process with dates, deadlines and necessary Board meetings for the Board to review.

Workshop Item #5. Discuss the status and timeline for final determination of Desired Future Conditions and Explanatory Report to occur for the DFC determination by GMA8 per TWC section 36.108.

Dirk explained that he and Judy are waiting for notification that the Explanatory Report is administratively complete. TWDB expects this to happen in June or July. Dirk and Judy will keep everyone posted.

Workshop closed and Board Meeting convened with President, Leland Gersbach, at 3:40 p.m.

1. Invocation and Pledge of Allegiance:

Vice President, Wallace Biskup, gave the invocation.
Secretary, Judy Parker, led the Pledge of Allegiance.

2. *Public comment.*
None.

3. *Approve minutes of the April 12, 2017 Board meeting.*

Vice President, Wallace Biskup, moved to approve the minutes of the April 12, 2017 Board meeting. Director, Gary Young, seconded the motion. **Motion carried 5-0.**

4. *Discuss, consider, and take appropriate action if necessary to accept the Monthly Financial Report for April 2017 (FY17) as presented.*

Secretary, Judy Parker, moved to accept the Monthly Financial Report for April 2017 as presented. Director, David Cole, seconded the motion. **Motion carried 5-0.**

5. *Discuss, consider, and take appropriate action if necessary to accept the monthly Investment Fund account report as presented.*

Director, David Cole, moved to accept the monthly Investment Fund account report as presented. Director, Gary Young, seconded the motion. **Motion carried 5-0.**

6. *Discuss, consider, and take appropriate action if necessary approve the monitor well agreement with C.J. Evans family Limited Partnership on well N2-10-003P.*

Dirk reminded the Board that this item was discussed at the May Board meeting and tabled until an official agreement was made with the property owner for the existing well to be fitted and used by the District as a much needed Middle Trinity Monitor Well. The Cost to make the well complete will be at the expense of the District. Tom Lovelace has submitted an estimate of \$16,109 for the project. The signed agreement has been submitted by the property owner. Upon approval by the Board, the signed agreement will be recorded at the Bell County Courthouse.

Director, David Cole, moved to approve the monitor well agreement with C.J. Evans Family Limited Partnership on well #N2-10-003P. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

7. *Discuss, consider, and take appropriate action if necessary to approve the FY17 line item budget amendments as requested.*

Dirk presented the request for a line item budget amendment for the purpose of amending the monitor well expenses for an additional Middle Trinity monitor well as discussed in Workshop item #2 of the April 12th Board meeting and agenda item #7 of the May meeting.

Staff recommends making the line item budget amendments as follows:

Transfer Amount	From	To
\$9,000.00	53105.4 – GAM Run	53135 – Monitor Well Construction
\$7,109.00	50250 - Contingency Fund	53135 – Monitor Well Construction

Secretary, Judy Parker, move to approve the FY17 line item budget amendment as requested. Director, David Cole, seconded the motion. **Motion carried 5-0.**

8. *Discuss, consider, and take appropriate action if necessary to set the Board meeting calendar dates for June, July, and August 2017 related to FY18 budget development process.*

As discussed in Workshop item #3, Dirk recommends the Board approve the recommended dates for June, July, and August so staff can meet the “truth in taxation” requirements prior to September 1, 2017.

Vice President, Wallace Biskup, moved to set the Board meeting dates for June, July, and August as recommended by staff. Director, Gary Young, seconded the motion. **Motion carried 5-0.**

9. *General Manager's Report concerning office management and staffing related to District Management Plan.*

- Received the hydrogeologic report and application from CTWSC for completion of new well. Application is not administratively complete at this time.

10. *Receive monthly report and possible consideration and Board action on the following:*

- Drought Status Report*
- Education Outreach Update*
- Monitoring Wells*
- Rainfall Reports*
- Well Registration Update*
- Aquifer Status Report & Non-Exempt Monthly Well Production Reports*

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action required. Information items only.)

11. *Public Advisory Committee Comments.*

None

12. *Director comments and reports.*

Judy Parker: none

Wallace Biskup: None

Leland Gersbach: None

David Cole: Thanked Dirk and staff for hard work. Trailer is well built and looks good.

Gary Young: None

13. *Discuss agenda items for the next meeting.*


- Possible Public Hearing - CTWSC

14. *Set time and place for next meeting.*

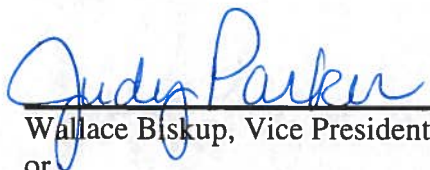
June 7, 2017 1:30 p.m. CUWCD, 700 Kennedy Court.

15. *Adjourn.*

Board meeting adjourned with President, Leland Gersbach, at 3:56 p.m.


Leland Gersbach, President

ATTEST:



Wallace Biskup, Vice President
or

Judy Parker, Secretary