

Clearwater Underground Water Conservation District Meeting
700 Kennedy Court
Belton, TX
Wednesday, October 10, 2018
Minutes

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Wednesday, October 10, 2018 at 1:30 p.m. at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

Board Members Present:

Leland Gersbach, President
David Cole, Director
Gary Young, Director
Scott Brooks, Director

Absent:

Wallace Biskup, Vice President

Staff:

Dirk Aaron, General Mgr.
Shelly Chapman, Admin. Mgr.

Guest

Mike Keester – LRE
Hector Hernandez – Hilliard
Lou Fleischhauer – Collier

Bill Schumann – Commissioner
Greg Neal – Trinity Oasis

Dr. Yelderman – Baylor Univ
Bob Harden – Harden Hydrology

Workshop convened with President, Leland Gersbach, at 1:32 p.m.

Workshop Item #1: Receive presentation from the Texas 4H20 Ambassadors from Bell County.

The Ambassadors were not able to attend the meeting because one of the Ambassadors was taking his PSAT test. They will make a presentation at the Water Symposium in November.

Workshop Item #2: Receive presentation from Stakeholders related to the thirty (30) day aquifer tests at the TOLLC well.

Dirk introduced everyone that worked on this project.

Dr. Yelderman presented information regarding the aquifer characteristic. This was a significant study. They were able to establish storage coefficient values of the aquifer, they looked at characteristics of the aquifer with respect to boundaries, and looked at water chemistry.

Bob Harden recapped the reason Trinity Oasis wanted to conduct this test. He detailed the findings of the test. Bob commented that this was a well coordinated effort between several entities.

Workshop Item #3: Receive update related to the 18th Annual Water Symposium I Killeen at Texas A&M Central Texas.

Dirk let the Board members know the information for the Symposium is in the Newsletter that Tristin will print and give to them before the end of the meeting. The newsletter is being printed in house and will be taken to a facility to be mailed.

Workshop Item #4: Receive update on GMA8 related to Round 3 DFC development.

Dirk informed the Board that there will be a GMA8 meeting sometime between October and December. RFQs were sent out to firms for consideration in the selection process. LRE, Meadows Center, WSP, and Intera have responded.

Workshop Item #5: Receive update on TexMesonet Weather Stations in Bell County.

Dirk demonstrated the TexMesonet Weather Stations in Bell County. He mentioned that they are not currently accurate considering the rainfall the District has seen. The stations are working on a Beta system at the moment and have to be manually calibrated. Dirk navigated through the TexMesonet website for the Directors to see the information and functionality.

TxDot and TWDB have supposedly worked out the details for the weather station to be installed at the Rest Stop but have not given Dr. Greene the “go ahead” to begin. The District will have to put up a fence around this site like was done at River Ridge Ranch.

Mike Keester pointed out that one of the options available to look at is soil moisture. As that number goes up it gives you a better idea of how much moisture is getting through the soil and into the recharge of the aquifer.

Dr. Greene will present this information at the Water Symposium.

Workshop Item #6: Receive update on pending waste water treatment discharge permit at TCEQ.

Dirk gave an update on the pending waste water treatment discharge permit at TCEQ. The engineers have visited with Dirk on behalf of their client. They are looking at other options for discharge. Dirk presented the options being considered.

Workshop closed and Board meeting convened with President, Leland Gersbach, at 3:16 p.m.

1. ***Invocation and Pledge of Allegiance.***
 Director, David Cole, gave the invocation.
 Secretary, Judy Parker, led the Pledge of Allegiance.
2. ***Public Comment.***
 None.
3. ***Approve minutes of the September 12, 2018 Board meeting.***
 Director, Gary Young, moved to approve the minutes of the September 12, 2018 Board meeting. Director, David Cole, seconded the motion. **Motion carried 4-0, 1 absent.**
4. ***Discuss, consider and take appropriate action if necessary to accept the monthly financial report for September 2018 (FY18) as presented.***
 Director, David Cole, moved to accept the monthly financial report for September 2018 as presented. Director, Gary Young, seconded the motion. **Motion carried 4-0, 1 absent.**
5. ***Discuss, consider and take appropriate action if necessary to accept the monthly Investment Fund account report as presented.***
 Director, Gary Young, moved to accept the monthly Investment Fund account report as presented. Director, Scott Brooks, seconded the motion. **Motion carried 4-0, 1 absent.**
6. ***Discuss, consider and take appropriate action if necessary to accept the Quarterly Deferred Compensation Employee Retirement Program account report as presented.***
 Director, David Cole, moved to accept the Quarterly Deferred Compensation Employee Retirement Program as presented. Director, Scott Brooks, seconded the motion. **Motion carried 4-0, 1 absent.**
7. ***Discuss, consider and take appropriate action if necessary to approve the FY18 line item budget amendments as needed and/or requested.***
 Shelly Chapman presented the request for FY18 line item budget amendments and explained the request. FY18 line item budget amendments requested are as follows:

Vendor	Line Item	Invoice Amount	Available Funds	Amount Requested	New Balance	From	Available Funds	New Balance
Through August 31								
L Gosselink 97494789	53704-Leg rsch/servic	\$1,473.50	\$983.00	\$490.50	\$0.00	53702-Endg. Species	\$3,000.00	\$2,509.50
L Gosselink 97494754	53703-General	\$9,035.47	\$2,878.76	\$6,156.71	\$0.00	53706-GMA/DFC/MAC	\$6,366.98	\$210.07
Through Sept 30								
L Gosselink 97495670	53704-Leg rsch/servic	\$2,904.50	\$0.00	\$2,509.50	\$0.00	53702-Endg. Species	\$2,509.50	\$0.00
				\$210.07	\$0.00	53706-GMA/DFC/MAC	\$210.07	\$0.00
				\$184.93	\$0.00	50250-Contengency	\$9,309.57	\$9,124.64
L Gosselink 97495641	53703-General	\$1,545.50	\$0.00	\$1,545.50	\$0.00	50250-Contengency	\$9,124.64	\$7,579.14
Aug/Sept 2018								
Dirk Aaron	50800-Mileage Reimb	\$627.30	\$25.25	\$602.05	\$0.00	50310-Pct 1 expenses	\$875.00	\$272.95

Director, David Cole, moved to approve the FY18 line item budget amendments as requested. Director, Gary Young, seconded the motion. **Motion carried 4-0, 1 absent.**

8. Discuss, consider and take appropriate action if necessary to approve the FY19 line item budget amendments as needed and/or requested.

Shelly Chapman presented the request for the FY19 line item budget amendment and explained the request. FY19 line item budget amendment requested is as follows:

Vendor	Line Item	Invoice Amount	Available Funds	Amount Requested	New Balance	From	Available Funds	New Balance
TML	54102-Ins-Property	\$1,622.94	\$1,550.00	\$72.94	\$0.00	54101-Ins-Liability	\$120.10	\$47.16

Director, Gary Young, moved to approve the FY19 line item budget amendment as requested. Director, David Cole, seconded the motion. **Motion carried 4-0, 1 absent.**

9. Discuss, consider and take appropriate action if necessary to accept the resignation of Precinct 3 Director, Wallace Biskup, effective October 10, 2018.

The Board members were given a copy of Wallace Biskup’s letter of resignation. Dirk mentioned that this is Wallace’s 20th year to serve on the Board. Leland commented that the Board will lose a lot of institutional knowledge with his resignation.

Director, Scott Brooks, moved to accept the resignation of Precinct 3 Director Wallace Biskup effective October 10, 2018. Director, Gary Young, seconded the motion. **Motion carried 4-0, 1 absent.**

10. Discuss, consider and take appropriate action if necessary to direct General Manager to begin accepting applications for Precinct 3 Director to replace Wallace Biskup for the remainder of his term of office.

Dirk spoke to Legal Staff with Secretary of State Office for guidance. They referred him directly Chapter 36 section 36.051. Dirk explained the rules. The Directors are obligated to appoint a replacement for the vacated position. Dirk referred to the advice and legal opinion when John Mayer resigned.

The Board will need to give Dirk directions to announce the open position on the Board. He will send the information to the media, post the vacant position at the county court house and on the District website. Dirk will also send out the information in the District weekly w-mail newsletter.

Dirk recommends accepting applications until the close of business on November 9, 2018. The Board could see the applications and interview applicants at the November 14th Board meeting. The interviews will be conducted in a public setting. Dirk also recommends the Board make a selection at the December meeting. Oaths of office will be administered at that time.

Leland suggested with Board use a ranking system to select candidate.

Director, David Cole, moved to direct the General Manager to advertise and accept applications for the position of Director - Precinct 3 to replace Wallace Biskup. Director, Scott Brooks, seconded the motion. **Motion carried 4-0, 1 absent.**

Board members discussed time line further and determined a need to amend the original motion.

Director, Scott Brooks, moved to direct the General Manger to advertise and accept applications for the position of Director - Precinct 3 through November 9, 2018. Interviews will be conducted at the December 14th meeting and a replacement will be selected. Oaths of office to be administered at the January 2019 Board meeting. Director, David Cole, seconded the motion. **Motion carried 4-0, 1 absent.**

11. General Manager’s Report concerning office management and staffing related to District Management Plan.

- Working through an improperly completed well. Well has been plugged and issue resolved.
- Newsletter is complete. Will be mailed out to approximately 3300 well owners.
- Formal presentation by Mike Keester at the November Board meeting and Water Symposium.
- District will recognize Wallace Biskup and Judy Parker at the Water Symposium and add bronze plaque to the building.

- Health Insurance renewal will be coming up in November. Will look at changing from a 1/1 to a 10/1 renewal to align with our physical year.

12. Receive monthly report and possible consideration and Board action on the following:

- a) Drought Status Reports***
- b) Education Outreach Update***
- c) Monitoring Wells***
- d) Rainfall Reports***
- e) Well Registration update***
- f) Aquifer Status Report & Non-exempt Monthly Well Production Reports***

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action required. Information items only.)

13. Director comments and reports.

Gary Young: - Dirk did a presentation for the HOA in Hidden Springs. They are trying to establish a Water committee.

Scott Brooks: - The board should start looking at the rules regarding subdivisions.

David Cole: - none

Leland Gersbach: - none

Wallace Biskup: - absent

14. Discuss agenda items for the next meeting.

May have an application to amend an existing permit.

16. Set time and date for next meeting.

Wednesday, November 14, 2018 at 1:30 p.m. – CUWCD

17. Adjourn.

Board meeting adjourned with President, Leland Gersbach, at 5:00 p.m.


Leland Gersbach, President

ATTEST:



Dirk Aaron, Assistant Secretary