

Clearwater Underground Water Conservation District Meeting
700 Kennedy Court
Belton, TX
Wednesday, December 14, 2016
Minutes

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Wednesday, December 14, 2016 at 1:30 p.m. at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

Board Members Present:

Leland Gersbach, President
Wallace Biskup, Vice President
Judy Parker, Secretary
David Cole, Director
Gary Young, Director

Public Advisory Committee:

Henry Bunke
Bill Schumann

Staff:

Dirk Aaron
Shelly Chapman

Guests:

William Gamblin – Braun Intertec
Greg Stanton – USGS
Ty Embrey – Lloyd Gosselink

Lou Fleischhauer – Collier
Stephanie Wong – Baylor Univ
Mike Gershon – Lloyd Gosselink

Chris Braun – USG
Vince Clause – ARS

Board Meeting convened with President, Leland Gersbach, at 1:30 p.m.

1. *Invocation and Pledge of Allegiance:*

Vice President, Wallace Biskup, gave the invocation.
Secretary, Judy Parker, led the Pledge of Allegiance.

2. *Public comment.*

None.

President, Leland Gersbach requested moving to item #10 Public Hearing at this time.

10. *Hold public hearing on the following permit application:*

a.) Discuss, consider and take appropriate action if necessary on the proposed operating permit of .79 ac-ft./year for Wells Fargo Bank, authorizing a drilling/operating permit (well #: N1-16-007P) completed in the Alluvial Aquifer on a 4 acre tract located at 902 Lexington Street, Holland, Texas to produce water for domestic use.

Public Hearing opened with President, Leland Gersbach, at 1:32 p.m.

President, Leland Gersbach called to order the hearing on the application described under Agenda Items #10. The application was filed by Wells Fargo Bank. Leland officially opened the hearing at 1:32 p.m. and reminded everyone that the hearing is recorded by audiotape as required by statute and district rules. As the President of the District's Board of Directors, Leland served as the Presiding Officer of the hearing.

Leland reviewed the procedures that apply to the hearing and Board's potential action on the applications. Leland announced the hearing has been properly noticed, pursuant to statute and the District Rules.

Anyone wishing to participate in the hearing must sign up to speak. Leland noted that Mike Keester, the District Hydrologist, would be available by phone if necessary, Mike Gershon, the District's Legal Counsel, is present, and Ms. Rozzi, representing the Wells Fargo is also in attendance. Leland inquired if it would be necessary for them to testify. General Manager, Dirk Aaron, commented that it would not be necessary for them to testify.

Leland noted that he would take appearances by Dirk Aaron, General Manager and administered the oath.

Dirk presented the facts of the application and history behind the property. He noted that all criteria regarding the application had been met. He recommended the applicant be permitted the .79 acre feet/year with special conditions previously agreed upon. City of Holland also approved the drilling of the well.

Public Hearing closed with President, Leland Gersbach at 1:56 p.m.

No further discussion was necessary.

Secretary, Judy Parker, moved to approve the proposed drilling/operating permit of .79 ac-ft./year with specified requirements. Director, David Cole, seconded the motion. **Motion carried 5-0**

Workshop convened with President, Leland Gersbach at 1:56 p.m.

Workshop Item #1. Receive information from USGS personnel related to the geo-physical logs conducted on wells in November.

Greg Stanton with USGS presented information related to the geo-physical logs conducted on wells in November.

Workshop Item #2. Receive information from Pete Diaz related to the Salado Salamander assessment project at the Salado Springs Complex.

Pete Diaz had a conflict and was not able to attend. Stephanie Wong (Baylor Univ.) commented that she completed the annual report for the research project at the springs and submitted to USFW.

Workshop Item #3. Receive information from the Texas AgriLife Research team at the Blackland Center on ASR.

Nothing to report at this time. Waiting for an audience with BRA.

Workshop Item #4. Receive updated information related to the proposed DFC's and the draft explanatory report from GMA8.

Ty Embrey (Lloyd Gosselink-Attorneys at Law), presented an update on the upcoming legislation, the proposed DFCs and the draft explanatory report from GMA8.

Workshop closed at 3:25 p.m. and Board Meeting reconvened with President, Leland Gersbach, at 3:30p.m.

(President, Leland Gersbach, noted for the record that Director, Gary Young, stepped out to attend another meeting.)

3. Approve minutes of the November 18, 2016 Board meeting.

Vice President, Wallace Biskup, moved to approve the minutes of the November 18, 2016 Board meeting and Workshop. Secretary, Judy Parker, seconded the motion. **Motion carried 4-0** (Gary Young absent).

4. Discuss, consider, and take appropriate action if necessary to accept the Monthly Financial Report for November 2016 (FY17) as presented.

Secretary, Judy Parker, moved to accept the Monthly Financial Report for November 2016 as presented. Director, David Cole, seconded the motion. **Motion carried 4-0** (Gary Young absent).

5. Discuss, consider, and take appropriate action if necessary to accept the monthly Investment Fund account report as presented.

Director, David Cole, moved to accept the monthly Investment Fund account report as presented. Vice-President, Wallace Biskup, seconded the motion. **Motion carried 4-0** (Gary Young absent).

6. Discuss, consider and take appropriate action if necessary to approve the FY17 line item budget amendments as requested.

Dirk Aaron presented the request for FY17 Line item budget amendments as follows:

Transfer Amount	From	To
\$5,000	50250 – Contingency Fund	53140 -Monitor Well Exp
\$170.52	54102 – Insurance-Property	54103 – Insurance-Surety Bonds
\$29.48	54104 – Insurance-Workers Comp	54103 – Insurance-Surety Bonds
\$600	50250 – Contingency Fund	54600 – Security
\$250	50250 – Contingency Fund	53305 – GIS support-HALFF (Modify Water Level Graph
\$250	50250 – Contingency Fund	53305 – GIS support-HALFF (Add water level graph to web page
\$5,250	50250 – Contingency Fund	53305 – GIS support-HALFF (Water Quality Support)
\$2,500	53703 – Legal – General	53705 – Legal-Legislative Services
\$2,500	53706 – Legal – GMA/DFC/MAG support	53705 – Legal-Legislative Services

Dirk explained in detail the need for each amendment and answered questions as necessary regarding the requests.

Director, David Cole, moved to approve the FY17 line item budget amendments as requested. Vice-President, Wallace Biskup, seconded the motion. **Motion carried 4-0** (Gary Young absent).

7. Discuss, consider, and take appropriate action if necessary to swear in Board Members for Precincts 1 & 3 and administer oaths of office.

Dirk explained that Shelly Chapman is a Notary for the State of Texas and is authorized to administer Oaths of Office to the re-elected Directors for Precincts 1 & 3.

Shelly Chapman administered Oath of office to Leland Gersbach (Director Precinct 1) and Wallace Biskup (Director Precinct 3)

(For the record, Gary Young returned to the meeting.)

8. Discuss, consider, and take appropriate action if necessary to set the calendar dates for 2017.

Dirk presented the schedule of dates for the upcoming 2017 Board Meetings and Holidays. Suggested dates are as follows:

2017 Suggested Board Meeting Dates:						
Wed.	Jan. 11	Board Mtg		Wed.	Aug. 9	Board Mtg
Wed.	Feb. 8	Board Mtg		Wed.	Aug.18 or 21	Tax Rate
Wed.	Mar. 8	Board Mtg		Wed.	Sept. 13	Board Mtg
Wed.	Apr. 12	Board Mtg		Wed.	Oct. 11	Board Mtg
Wed.	May 10	Board Mtg		Wed.	Nov. 8	Board Mtg
Wed.	June 7	Board Mtg		Wed.	Nov. 15	Board Mtg
Wed.	July 12	Board Mtg		Wed.	Dec. 13	Board Mtg
2017 Holiday Schedule						
	Jan. 2	Monday			New Years	
	May 29	Monday			Memorial Day	
	July 4	Tuesday			Independence Day	
	Sept. 4	Monday			Labor Day	
	Nov. 23/24	Thur/Fri			Thanksgiving	
	Dec. 25/26	Mon/Tue			Christmas	

Secretary, Judy Parker, moved to set the calendar dates for 2017 as presented. Vice-President, Wallace Biskup, seconded the motion. **Motion carried 5-0.**

9. Discuss, consider, and take appropriate action if necessary to select a firm based on the formal bids received to retro fit the mobile classroom trailer with prescribed interactive models.

Dirk sent out RFQ's to 5 Firms to bids to retro fit the mobile classroom trailer with prescribed interactive models. As of the December 2nd deadline, only two bids were received. The first bid is from Hartsfield Design out of Lubbock, Texas. Dirk presented their bid at \$70,500. Robert Reid Studios in Ft. Worth submitted a bid of \$39,700 for the prescribed interactive models. Dirk presented the bid from Robert Reid Studio and explained the difference between the 2 bids and the concepts. For an additional amount of money, Robert Reid could do the interior/exterior wrap while they have the trailer.

Dirk recommends Robert Reid Studios to retro fit the mobile classroom to include the interior/exterior wrap.

Director, David Cole, moved to approve the bid from Robert Reid Studios for the Aquifer Model, Well Model, Interactive Home Water Conservation Center, Interior/Exterior Wrap, and amend the budget for an additional \$7,500 from contingency fund. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

11. General Manager's Report concerning office management and staffing related to District Management Plan.

- Building Update: Larry Neal has been notified for final review of storage building, Knox Box to be installed, and final punch list to be reviewed.
- Financial Audit in process. Documents delivered to Auditor. Hope to present final report at the February Board Meeting.
- Permit Renewals to go out this month.
- James Construction's permit is ending. Provisions to convert to monitor well sent to property owner.
- Apache Stone may request an amendment to their permit. They are eligible for a Minor Amendment.
- Monitor well updates.
- Dates of interest: TWDB Water for Texas January 23-25; TAGD Quarterly meeting January 25-26; GMA8 meeting to finalize DFCs January 31.

12. Receive monthly report and possible consideration and Board action on the following:

- a) *Drought Status Report*
- b) *Education Outreach Update*
- c) *Monitoring Wells*
- d) *Rainfall Reports*
- e) *Well Registration Update*
- f) *Aquifer Status Report & Non-Exempt Monthly Well Production Reports*

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action required. Information items only.)

13. Public Advisory Committee Comments.

None

14. Director comments and reports.

Judy Parker: Memorial service for John Mayer scheduled for December 18th. Obituary/arrangements not in the newspaper. His son sent out an e-mail with all the information.

Wallace Biskup: None

David Cole: None

Gary Young: None

15. Discuss agenda items for the next meeting.


- Election of Officers

16. Set time and place for next meeting.

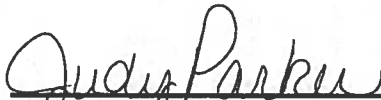
January 11, 2017, 1:30 p.m. CUWCD, 700 Kennedy Court.

17. Adjourn.

Board meeting adjourned with President, Leland Gersbach, at 4:56 p.m.


Leland Gersbach, President

ATTEST:



Wallace Biskup, Vice President

or

Judy Parker, Secretary