

Clearwater Underground Water Conservation District Meeting
700 Kennedy Court
Belton, TX
Wednesday, April 8, 2020
Minutes

In accordance with Governor Abbott's declaration of the COVID-19 public health threat, action to temporarily suspend certain provisions of the Texas Open Meetings Act, and Executive Order, a quorum of CUWCD's Board of Directors held its regular Board meeting by telephonic conference call and, for redundancy, videoconference on Wednesday, April 8, 2020 at 1:30 p.m. The meeting originated from the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

Board Members Present:

Leland Gersbach, President, Pct. 1
David Cole, Vice President, At Large
Gary Young, Secretary, Pct. 2
Jody Williams, Director, Pct. 3
Scott Brooks, Director, Pct. 4

Absent:

Staff:

Dirk Aaron, General Manager
Shelly Chapman, Admin. Manager
Tristin Smith, Education/Compliance
Corey Dawson, Field Tech

Guest:

Sandra Blankenship Bill Schumann – Commissioner
Don Bond – City of Temple Mike Keester - LRE

Workshop convened with President, Leland Gersbach, at 1:30 p.m.

President, Leland Gersbach, conducted a roll call at 1:30 p.m. He noted for the record that all Board members are present. Staff members present on-line are Dirk Aaron, Shelly Chapman, Tristin Smith, and Corey Dawson. Dan Eckstrom, the Intern, has returned to Ft. Hood.

Procedures for the Board meeting were posted on our website.

Dirk noted that anyone wanting to speak during the public hearing procedures would need to follow the announcement and request to speak. They can also make the request verbally if they want to make comments during the "public comment" period of the regular Board meeting.

Dirk proceeded to Workshop item #1.

Workshop Item #1. Receive updated information if necessary related to the current round of joint planning for GMA8.

Dirk gave a brief update on the current round of the joint planning for GMA8. He stated that they were 60%-70% through round 3 of the joint planning process. He recapped the process and discussed plans moving forward. The next GMA8 meeting is tentatively scheduled for May15th.

Workshop closed and regular Board meeting convened with President, Leland Gersbach, at 1:41 p.m.

President, Leland Gersbach, requested another roll call. General Manager, Dirk Aaron, conducted the roll call.

1. Invocation and Pledge of Allegiance.

Vice President, David Cole, gave the invocation.
Secretary, Gary Young, led the Pledge of Allegiance.

2. Public Comment.

No public comments.

3. Approve minutes of the March 24, 2020 Board meeting and Workshop.

Board members received the minutes of the March 24, 2020 Board meeting and workshop in their Board Packet to review prior to the meeting.

Secretary, Gary Young, moved to approve the minutes of the March 24, 2020 Board meeting and Workshop. Director, Scott Brooks, seconded the motion.

Motion carried 5-0.

4. *Discuss, consider, and take appropriate action if necessary, to accept the monthly financial report for March 2020 (FY20) as presented.*

Board members received the monthly financial report for March 2020 in their Board Packet to review prior to the meeting.

Vice President, David Cole, moved to accept the monthly financial report for March 2020 as presented. Secretary, Gary Young, seconded the motion.

Motion carried 5-0.

5. *Discuss, consider, and take appropriate action if necessary, to accept the monthly investment fund account report for March 2020 (FY20) as presented.*

Board members received the monthly investment fund account report for March 2020 in their Board Packet to review prior to the meeting.

Secretary, Gary Young, moved to accept the monthly investment fund account report for March 2020 as presented. Vice President, David Cole, seconded the motion.

Motion carried 5-0.

6. *Discuss, consider, and take appropriate action if necessary, to approve the FY20 line item budget amendment as requested.*

Shelly Chapman stated that no amendments were requested.
No action necessary.

7. *Discuss, consider and take appropriate action if necessary, to accept the quarterly deferred compensation employee retirement program account report as presented.*

Dirk noted that this item had been left out of the packet.
No action necessary.

8. *Discuss, consider and take appropriate action if necessary, to bring forward the tabled agenda item, to approve construction of a Lower Trinity Monitor Well located at Peaceable Kingdom Road and Stillman Valley Road on property owned by AW Hines.*

Dirk suggested that the Board leave this item tabled. He noted that Mr. Hines public hearing on his drilling and operating permits for 4 wells was scheduled to come before the Board at this meeting. Mr. Hines was short on one of his administrative requirements. He has worked out the issue with the posting in the Temple paper.

Dirk again requested the Board leave this item tabled until they have worked through the permits.

Leland asked if the Board had any questions. There were none. The item will remain tabled.

9. *General Manager's Report concerning office management and staffing related to District Management Plan³.*

- The District sent a plant to Joe Cooper for the death of his wife. Joe sent a thank you letter to the Board expressing his appreciation.
- Next month Dirk will follow up on the studies with Mike Keester to make sure the Board understands where we are on his study and how to utilize the information.
- The District is conducting business as usual. Staff checks in with him daily. Staff is using the same platform to conduct staff meetings.
- Dirk is covering the office and explained how he handles visitors and plats that need to be signed.
- Corey is doing some inspections and also researching unregistered wells from home.
- Tristin is front line on well applications. She is working through those from home.
- Shelly is also continuing to do daily work from home.
- The computers were re-built and inexpensive. They allow staff to remote into their actual computers at their respective desks.

10. **Receive monthly report and possible consideration and Board action on the following:**

- a) **Drought Status Reports**
- b) **Education Outreach Update**
- c) **Monitoring Wells**
- d) **Rainfall Reports**
- e) **Well Registration update**
- f) **Aquifer Status Report & Non-exempt Monthly Well Production Reports**

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action required. Information items only.)

Dirk touched on some of the topics and pointed pertinent information related to the reports.

11. **Director comments and reports³.**

- **Jody Williams:** Would like to thank staff for evolving this into a cyber approach. They've done a great job.
- **Gary Young:** If anyone has the opportunity to speak to Rep. Shine, Buckley, or Congressman Carter, be sure to thank them for what they are doing. They are working hard to get a stimulus package rolling and it looks like things are coming together. He thanked the staff for putting so much work into all of this.
- **David Cole:** No comments.
- **Scott Brooks:** No comments.
- **Leland Gersbach:** This is virus is a serious situation. Thanked Dirk for bringing this all together.

12. **Discuss agenda items for next meeting.**


- Permit Hearing – A.W. Hines
- Security Benefit quarterly report
- Monitor well

13. **Set time and place of next meeting.**

Wednesday, May 13, 2020 via telephonic/video conference

14. **Adjourn.**

Board meeting adjourned with President, Leland Gersbach, at 2:15 p.m.

 by electronic

Leland Gersbach, President

ATTEST:

Dirk Aaron

Gary Young, Secretary or
Dirk Aaron, Assistant Secretary